

**ELK GROVE COMMUNITY SERVICES DISTRICT
REVISED MINUTES OF A REGULAR BOARD MEETING
Tuesday, March 2, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright. Director Derr was excused from the meeting.

General Manager Rita Velasquez, Administrative Services Director Jeff Ramos, Fire Chief Keith Grueneberg, and Administrator of Parks & Recreation David Wigginton were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Perez called the meeting to order at 6:30 p.m. and welcomed everyone to the meeting.
2. Zach Jones, Recreation Supervisor II of the CSD Parks & Recreation Department, led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. On behalf of the Elk Grove Citizen, Keith Gebers and David Herburger presented an award to John and Nancy Zehnder, who were selected as Elk Grove Family of the Year. An award was also presented to Steve Caruso, Director of the Elk Grove Food Bank who was selected as Elk Grove Man of the Year.

On behalf of the Board, President Perez thanked the Zehnders and Mr. Caruso for their work in the community and expressed his appreciation to the Elk Grove Citizen for recognizing individuals whose contributions and efforts greatly benefit the community.

C. DEPARTMENT HEAD REPORTS

1. General Manager Rita Velasquez reported staff has been working cooperatively with the City of Elk Grove on the implementation of the Emergency Operations Plan; plan check submittals; and along with Sacramento County, the allocation of the West Laguna Mello Roos funding for Hawkins Park, Johnson Park Phase 2, and the Laguna Boulevard Tree Removal project. Staff also continues to work cooperatively with the Elk Grove Unified School District and recently attended a Recreation Summit on joint use of fields and facilities in the District.

Indoor work progresses at the Wackford Aquatic/Community Center, with the installation of glass, dry wall, brick veneer, single ply roofing, electrical and plumbing work, and framing of interior walls. Due to the inclement weather, not much site work has been done.

Staff has received plans from the engineering firm for the water line for the HVAC fire sprinkler system for the CSD Administration Building. Staff will be meeting with the Library Group to discuss joint funding for the water line installation.

Finally, Rita reported staff assisted the Elk Grove Senior Center with water damage repairs caused by a leaky roof and will be installing 400 square feet of roofing at the Elk Grove Historical Society Hotel to replace damages to the roof caused by recent strong winds.

2. Administrative Services Department – Jeff Ramos stated items approved at the last Board meeting that staff has been working on included the contract with PFM, which allows the District to invest in funds outside of LAIF; the mid-year budget reports for fiscal year 2003–04; and the budgets and Vital Few Goals for fiscal year 2004–05.

On the agenda tonight for Board approval is the Joint Community Facilities Agreement with the County of Sacramento to insure Mello Roos funding for Hawkins Park, Johnson Park Phase 2, and Caterino Park; and an update of park and fire development fees in Elk Grove/West Vineyard and the East Elk Grove Specific Plan areas.

Staff continues to work with Rudolph and Sleutten on billings for the Training Facility and Wackford Complex. Finally, Jeff reported staff was notified by CSFMO that the CSD was selected for another excellence award for the fiscal year 2002–03 budget.

3. Parks & Recreation Department – David Wigginton indicated he was pleased to share some of the Department’s achievements for the month of February. By way of the Recreation Division, the Elk Grove Community Garden Group was awarded a \$5,000 grant from Home Depot to assist with the development of the community garden; Operation Clyde received \$193 in donations; the maintenance staff, along with several recreation staff were CPR and First Aid–certified; the men’s basketball league is under way with 22 teams; over 40 volunteer coaches attended the second T–ball coaches training, with 36 new volunteer coaches certified by the National Youth Sports Coaches Association; the Father/Daughter dances were at capacity, with more than 200 participants; and sponsorships and in-kind donations totaled \$3,337 for the month.

The Parks Maintenance staff completed 154 work orders and was very busy cleaning up trees lost and damages caused by a recent windstorm. In line with the Urban Forestry Program, 150 trees were pruned and 30 sick/dying trees were removed; work continues at Elk Grove Regional Park with irrigation system repairs, siding and door replacements at the softball complex building, and replacement of ball field lights.

The Planning and Design Division reviewed ten projects in February; bids were received for the Bradford, Keema, and Lewis Parks; construction of Berens Park will begin when weather permits; Johnson Park Phase 2, Kramer Park and the Del Meyer Park are out to bid; and building permits have been applied for at the City for the Johnson, Jones, Strong, and Rau Parks’ restroom facilities.

In the Advance Planning and Facility Operations Division, on–line registration preparations are in full swing. The *eReg* system will be available for swim lesson registration in April and for summer courses in May.

By way of general information, February’s program participants totaled 15,301, with 3,530 visitors at Laguna Town Hall and 480 guests at the Pavilion/Strauss Island. The total volunteer hours were 1,615 valued at \$10,901.

4. Fire Department – Keith Grueneberg reported crews responded to 571 incidents in February, consisting of 71 fires, 123 medical aids, and 77 miscellaneous calls; 79 smoke detectors were distributed as part of the Department’s “Put the Finger on Safety” campaign; 10 fire station tours were conducted; crews participated in Franklin Elementary School’s after school program on fire prevention; Station 71 hosted a dinner for a family as part of Rotary Club’s fundraising raffle prize for A Dinner with Firefighters and assisted local Girl Scout Troops with the distribution of 14,000 boxes of Girl Scout cookies on the 21st of February.

Chief Grueneberg indicated although work is progressing at the Training Facility, rainy weather has put the project about 30 days behind schedule.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board approved the February 17, 2004 minutes of a regular Board meeting. McElroy-Mulberg, Perez, Wright – yes; Derr – absent.
2. The Board received and filed letters of appreciation to the CSD Fire Department.
3. The Board approved the Park Development Agreement for the Franklin Meadows Project in the East Franklin Specific Plan with Dunmore Laguna Reserve, LLC. McElroy-Mulberg, Perez, Wright – yes; Derr –absent. Director McElroy encouraged staff to work with the developer to get the park built as soon as possible to meet the growing demand for a major sports facility south of Elk Grove Boulevard.
4. The Board approved Resolution No. 2004-10, accepting a landscape and pedestrian walkway easement at the corner of Calvine and Elk Grove-Florin Roads from Seven Hills Properties 11, LLC. McElroy-Mulberg, Perez, Wright – yes; Derr – absent.
5. The Board approved staff's request to reschedule the advertised public hearing to adopt the environmental document for the Hal Bartholomew Sports Park from Tuesday, March 2, 2004 to Tuesday, June 15, 2004, at 6:30 p.m. in the CSD Board Room. McElroy-Mulberg, Perez, Wright – yes; Derr – absent.
6. The Board approved the Joint Community Facilities Agreements with the County of Sacramento for reimbursement of Hawkins Park, Johnson Park Phase II, and tree removal expenditure along Laguna Boulevard in West Laguna. McElroy-Mulberg, Perez, Wright – yes; Derr – absent.
7. The Board approved reimbursements totaling \$1,900,000 of over dedicated parkland within the East Franklin Specific Plan area. McElroy-Mulberg, Perez, Wright – yes; Derr – absent.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board received and filed the District-wide Response Performance Study and Analysis as presented by Nick Gorman, Mapping Technician for the CSD Fire Department. The report and analysis covered a five-year period starting with 1999 and ending with 2003. With the addition of Fire Stations 75 and 76, and the re-location of Fire Station 73 during that period, progress was made incrementally every year towards the Department's goal of responding to urban incidents within 5 minutes or less, 80% of the time. The report also illustrated a "predictive" analysis of the impact on response performance relative to the East Franklin Specific Plan with the future re-location of Fire Station 72.
2. The Board authorized the Fire Chief to proceed with solicitation of bids for the construction of the renovation and addition at Fire Station 74. McElroy-Mulberg, Wright, Perez – yes; Derr – absent. Chief Grueneberg will have staff contact area residents to address any concerns or questions they may have on the project, in particular the radio tower and provide photographs of the tower proposed as part of renovation/addition of the station.
3. The Board received and filed the Barbara Morse Wackford Aquatic and Community Complex Operations and Programming report, as presented by Fred Bremerman, Advance Planning and Operations Superintendent and Recreation Supervisors Samantha Wallace, Kelly Crowder, Kelly Gonzalez, and Zach Jones.

The Board commended staff for the great team effort in the presentation and stated they look forward to the Preview Night for local dignitaries as well as the grand opening of the facility to the general public. They encouraged staff to send a copy of the Operations and Programming report to members of the Laguna Community Park Task Force, a group originally formed in 1990 who had envisioned such a facility for the community, as well as extend an invitation to those individuals so they can attend the Preview Night.

4. The Board approved an update of park and fire development fees in the Elk Grove/West Vineyard and East Elk Grove Specific Plan areas and authorized staff to work with the City of Elk Grove to complete the update, which will be forwarded to the City Council for approval at their March 17 meeting. Wright–McElroy, Perez – yes; Mulberg – abstain; Derr – absent.

I. BOARD OF DIRECTORS BUSINESS

1. NONE

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director McElroy asked the Parks Committee come back by the next Board meeting with a recommendation with regards to establishing a leisure activity fee structure for non-residents for implementation in the Summer/Fall 2004 Activity Guide.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. The Board adjourned to a closed Executive Session at 8:53 p.m.

M. EXECUTIVE SESSION

A closed Executive Session was opened at 8:55 p.m. to discussed the following items:

- 1) PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
TITLE: DEPUTY ADMINISTRATOR OF PARKS, FACILITIES, AND DEVELOPMENT
(*Government Code Section 54957*)
2. CONFERENCE WITH PROPERTY NEGOTIATOR – LAND NEGOTIATIONS FOR POSSIBLE PARKLAND
– APN: 127-0110-032, 127-0110-037, 127-0110-038, & 127-0110-09; APN 125-0060-004, 125-0060-008, & 125-0060-013
(*Government Code Section 54956.8*)

N. ADJOURNMENT

With no further business, President Perez adjourned the regular meeting at 9:32 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board